

WINTER 2023 CLASS REGISTRATION PACKET

WHEN YOU REGISTER FOR CLASSES EACH QUARTER, YOU MUST *ONLY* REGISTER FOR THE SPECIFIC CLASSES MAPPED OUT IN YOUR PERSONAL COURSE PLAN.

- Do not change your Course Plan without consulting the Registrar and/or Financial Aid.

NEED TO CHANGE YOUR COURSE PLAN OR SEE IF YOU ARE ON HOLD?

Please email the Registrar at hillgrove@belrea.edu

BEL-REA CLASS REGISTRATION INFORMATION

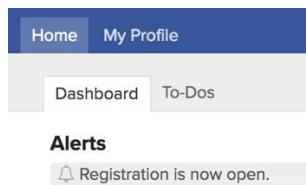
WINTER 2023 REGISTRATION: 9:00 AM ON TUESDAY, NOVEMBER 1ST to 12:00 PM ON FRIDAY, NOVEMBER 4TH.

WINTER 2023 Quarter registration can be completed by going to Populi.

POPULI REGISTRATION DIRECTIONS:

There are two ways to register for classes in Populi.

1. When you log in to Populi, you'll see an alert on your Home page that looks like the following:



Click the alert to go the registration page. You'll only see this alert during an enrollment period that is open to you.

2. Go to [My Profile](#) and click the Registration view. This view only appears during an enrollment period that is open to you.

Next:

- Using the drop-downs, choose whether you want to see courses to *Enroll in* or *Audit* and which *Offered Courses* you'd like to see
- + lets you register for a course.
- Review the details in the enrollment request and click **Add** to confirm.
- When you're ready to submit the changes, click **Save**.
- Once you register, you will see a series of spinning gears. At this point, you have completed registration and you may log out of Populi.

WHAT HAPPENS AFTER YOU REGISTER?

Once registration is complete, schedules are reviewed, and labs are balanced.

Bel-Rea utilizes a registration "lottery", which randomizes the order in which your registration request will be processed. In such cases, when you save your registration, you are simply *submitting* it for later processing. You will not be able to change your registration request until your previous request has been processed!

Bel-Rea will always make a **strong effort** to place you in your **first choice** of sections for classes.

If you **do not receive your first choice** of sections, it is likely due to one of the following **reasons**:

- Forgetting to register for a required class or lab
- Balancing of numbers due to class or lab size requirements
- Registering for a course that was not appropriate for your course plan

Schedules will be available during the 10TH week of the quarter.

At that time, please log onto Populi to access your schedule.

We will not print out hard copies and encourage you to manually enter your schedule in whatever organizer you utilize.

If you **do not receive your first choice** of sections and/or labs, email the Registrar and she will add your name to a wait list. If the Registrar is able to change your schedule, that change will not display on Populi until the second week of break.

MISSED THE REGISTRATION DEADLINE OF FRIDAY, NOVEMBER 4TH?

- Please see the Registrar, Jennifer Hillgrove. She will manually register you for classes.

PLACED ON HOLD AFTER REGISTRATION?

PLEASE NOTE: If you are placed on "hold" after registering for classes and/or receiving a class schedule, your schedule will be removed. You must resolve the issue with the appropriate department and then email the Registrar to **re-register** for classes. **We cannot guarantee that you will receive the same schedule as your original.**

IMPORTANT: PLEASE CHECK YOUR SCHEDULE ONCE AGAIN ON FRIDAY, JANUARY 6TH TO ENSURE YOU ARE AWARE OF ANY CHANGES, WHETHER OR NOT YOU REQUESTED THEM.

**PLEASE UTILIZE THE SCHEDULING GRIDS PROVIDED TO MAP OUT YOUR CLASSES AND LABS.
PLEASE DO THIS BEFORE YOU REGISTER!**

PREREQUISITE & CONCURRENT COURSE REQUIREMENTS

1. Locate the class you wish to register for in Column A.

2. Check Column B to check if you have successfully completed or will complete by the end of this current quarter the prerequisite class(es) required for the class you are wanting to register for.

- **Note:** If you have an "Incomplete" in a prerequisite course when the next quarter begins, you have **NOT** successfully completed that prerequisite course.

3. Check Column C for concurrent requirements.

- **Note:** If you have not already completed the concurrent class(es) listed in Column C, or will not complete them by the end of this current quarter, you must take them during the same quarter as the class listed in Column A.

A. CLASS	B. PREREQUISITE (SUCESSFULLY COMPLETED)	C. CONCURRENT (TAKE WITH OR HAVE COMPLETED)
Pre-Veterinary Science Medical Terminology Communication Skills Medical Math Humanities	<i>None</i>	<i>None</i>
Clinical Practice Management Veterinary Science I	<i>None</i>	Pre-Vet Science, Medical Terminology Communications, Medical Math
Anatomy & Physiology I	Pre-Veterinary Science	Medical Terminology Communications Humanities Medical Math Anatomy Lab
Anatomy Lab	Pre-Veterinary Science	Anatomy & Physiology I (Lab can be dropped at a later date without dropping A&P I lecture)
Lab Animal	<i>None</i>	Medical Terminology
Microbiology	Medical Terminology	Anatomy & Physiology I
Sterile Techniques	Humanities	Medical Terminology Anatomy & Physiology I
Parasitology	Medical Terminology Humanities	Anatomy & Physiology I
Anatomy & Physiology II	Medical Terminology Communications Medical Math Humanities Anatomy & Physiology I	Anatomy Lab
Veterinary Science II	Humanities Anatomy & Physiology I	Veterinary Science I
Veterinary Science III	Microbiology Veterinary Science II (No incompletes-No Exceptions!)	<i>None</i>
Hematology	Microbiology Parasitology Anatomy & Physiology II	<i>None</i>
Pharmacology	Anatomy & Physiology II	<i>None</i>
Production Animal Science	Anatomy & Physiology II	<i>None</i>
Equine Medicine	Anatomy & Physiology II	<i>None</i>
Avian/Reptile	Anatomy & Physiology II	<i>None</i>
Veterinary Science IV	Pharmacology (No incompletes-No Exceptions!)	<i>None</i>
Radiology	Anatomy & Physiology II	Veterinary Science III
Clinical Chemistry	Hematology	<i>None</i>
Anesthesia Pre-Clinical (Note: These 2 courses <i>must</i> <i>be taken</i> in the final academic quarter prior to Internship)	Sterile Technique Hematology Pharmacology (No incompletes-No Exceptions!)	Veterinary Science IV Radiology Clinical Chemistry Anesthesia Pre-Clinical

Rev. 7/22, JH

Quarter: WINTER 2023
 Class Dates: JAN 10 – MAR 17

Finals: MAR 20 – MAR 22
 Pre-Clinical CPE: MAR 23

Break: MAR 24 – APR 10

CLASS (HOURS)	INSTRUCTORS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
PRE-VETERINARY SCIENCE (5)	A: Michaela W. + One Lab Time	A: 10-12	LAB A1: 1-2 Clinic: 12-1	A: 1-3		A: 10-1 LAB A2: 12-1
COMMUNICATION SKILLS (4)	A: Jenn H.	A: 9-10	A: 1-2	A: 10-11		A: 9-10
HUMANITIES (4)	A: Jenn H.		A: 9-11		A: 1-3	
MEDICAL TERMINOLOGY (5)	A: Angela T.		A: 11-1	A: 9-10	A: 10-11	11-12
PRACTICE MANAGEMENT (3)	A: Amy M.		A: 8-9		A: 8-10	
MEDICAL MATH (4) MEDICAL MATH REVIEW (MMR) – Waived/Tested Out ONLY	A: Scott N. MMR: Scott N.	A: 12-1	MMR: 2-3 (weeks 1-5)	A: 11-1	A: 11-12	MMR: 12-1 (weeks 1-5)
VETERINARY SCIENCE I (5)	A: Tabitha R. + One Lab Time	A: 1-3			A: 12-1 LAB A1: 11-12 LAB A2: 1-2 LAB A3: 2-3	A: 1-3
ANATOMY & PHYSIOLOGY I (5)	A: Michaela W & Liz S.	A: 9-10	A: 9-11		A: 10-11	A: 9-10
ANATOMY LAB (2)	A: Tabitha R.		AL Lecture: 11-1			LAB 1: 11-12 LAB 2: 12-1
LAB ANIMAL (2)	A: Tabitha R. + One Lab Time		A: 1-3	LAB A1: 12-1 LAB A2: 1-2 LAB A3: 2-3		
MICROBIOLOGY (6)	A: Tammy S. + One Lab Time	A: 10-12		A: 10-12	LAB A1: 8-9 LAB A2: 9-10	A: 10-11
STERILE TECHNIQUE (4)	A: Liz S. + One Lab Time		A: 8-10 LAB A1: 11-12 LAB A2: 12-1		A: 11-12 LAB A1: 10-11 LAB A2: 12-1	
PARASITOLOGY (6)	A: Angela T. + One Lab Time	A: 12-2 LAB A1: 9-11		LAB A2: 10-12	A: 9-10	A: 9-11
ANATOMY & PHYSIOLOGY II (5)	A: Dr. Rucker & Liz S.	A: 8-9		A: 8-10	A: 8-9	A: 8-9
VETERINARY SCIENCE II (5)	A: Liz S.	A: 2-3		A: 12-2	A: 2-4	

CLASS (HOURS)	INSTRUCTORS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
VETERINARY SCIENCE III (5)	A: Liz S.	A: 10-11	A: 2-4			A: 12-2
HEMATOLOGY (6)	A: Tammy S. + One Lab Time	A REVIEW: 7-8 A: 8-10	LAB A1: 7-10	A REVIEW: 8-9 A: 9-10		A: 8-10
PHARMACOLOGY (5)	A: Scott N.	A: 11-12	A: 1-2		A: 1-2	A: 2-4
LARGE ANIMAL PRODUCTION (5)	A: Tammy S.	A: 12-2		A: 12-2	A: 10-11	
EQUINE MEDICINE (5)	A: Lindsey M.	A: 8-9		A: 8-10		A: 8-10
AVIAN/REPTILE (3)	A: Mandy P.		A: 12-2		A: 12-1	
VETERINARY SCIENCE IV (5)	B: Michaela W. + One Lab Time	INSTRUMENTS & RADIOLOGY: 7-9 AND DENTALS: 10-12 (one week only)	B: 2-4	B: 4- LAB B1: 3-4	B: 4-5 LAB B2: 3-4	
RADIOLOGY (5)	B: Scott N. + ONE LAB TIME	B: 2-4 LAB 1: 3-4, 2 LAB 4: 2-3, 2	LAB 1: 12-1	B: 2-3	LAB 2: 12-1 LAB 3: 2-3	B: 11-12
CLINICAL CHEMISTRY (5)	B: Angela T. + ONE LAB TIME	B: 2-4		LAB 2: 2-4	B: 2-3	B: 2-4
ANESTHESIA (6)	A: Janet K.	A: 1-2		A: 12-1	A: 12-2	A: 12-2
PRE-CLINICAL (6)	A: Janet K.	A/PC MMR: 12-1 (weeks 5, 6, 7)	7-12 (Sx) 7:30-12 (DEN) A: 12-2 (LECT)	7-12 (Sx) 7:30-12 (DEN) A/PC MMR: 1-2 (weeks 5, 6, 7)	7-12 (Sx) 7:30-12 (DEN)	7-12 (Sx) 7:30-12 (DEN)

LAB STARTING TIMES

Lab starting times to be determined by your instructor.

- HEMATOLOGY A STUDENTS -
 - There is a MANDATORY LECTURE for all Hematology A Students on Wednesday, January 11th 8:00 a.m.

Updated 10/24/22, JH

LAB STARTING TIMES:

Labs that start the FIRST week of the quarter:

- ANATOMY LAB, MICROBIOLOGY, & VETERINARY SCIENCE IV

Labs that start the SECOND week of the quarter:

- PRE-VETERINARY SCIENCE, VETERINARY SCIENCE I, LAB ANIMAL, PARASITOLOGY, STERILE TECHNIQUE, HEMATOLOGY, RADIOLOGY, & CLINICAL CHEMISTRY

NEED ASSISTANCE REGISTERING FOR CLASSES?

Please see Jennifer Hillgrove in the Media Center or email at hillgrove@belrea.edu